eBOOK



Transform documents into actionable business insight

OpenText Intelligent Capture provides the foundation for your digital transformation





Content

Capture is the foundation of information management

Capturing information improves productivity

A solution that provides the foundation for tomorrow

Move to digital without starting over

Match the investment to the vision

Finding the right solution

Batch process capture

High-value use cases within an organization

Advanced capture

High-value use cases within an organization

Proven ROI

3	Enterprise capture
4	High-value use cases within an organization
5	Distributed and mobile capture
5	High-value use cases within an organization
6	Choosing the right product
7	OpenText Intelligent Capture
8	OpenText Intelligent Capture Advanced Recognition
8	OpenText Vendor Invoice Management for SAP Solutions
9	OpenText LiquidOffice
9	OpenText Core Capture
9	



Capture is the foundation of information management

Despite so many advances in technology and automation, the promise of a totally paperless business is not yet reality. Many enterprises still manage key processes, including records management, on paper. According to an AIIM survey, one of the top three reasons organizations continue to use paper is a "lack of understanding of paper-free options."¹ This includes what capture technologies do beyond connecting the scanner to a Content Services or line of business application.

This eBook discusses how capture technologies can facilitate digital transformation and how organizations can take advantage of OpenText's portfolio of intelligent capture products.

Starting on the right foot: Capture the right information at the beginning



You cannot manage what you do not understand



Metadata is the foundation for process automation, information governance, findability, context, routing and security

- Capture solutions automate scanning and capture and produce metadata along with an image file and/or OCR text. This information is migrated to an Enterprise Content Management system, allowing a search of the assets based on the metadata and viewing it using document imaging software.
- OpenText has a focused portfolio of products that turn paper into digital content and extend powerful capture capabilities throughout an organization for centralized high-volume capture, mobile capture or remote scanning for remote offices and customers.



Manually classifying documents and applying metadata is time-consuming and error prone



Automating the capture and application of metadata is the first step in good information governance and the first step in many business processes







Capturing information improves productivity

An AIIM survey of nearly 30,000 CFOs, found that capturing information from invoices can increase employee productivity by more than four times.² Simply scanning and applying optical character recognition (OCR) technology limits disruption during digital transformation, improves findability and enhances security of valuable documents.

In the same AIIM survey, more than 30 percent of respondents noted that their offices are "piled high with paper and are (still based on) paper based processes." In addition, 40 percent said "most of our important stuff is referenced and filed as paper."³ According to a recent Gartner analysis, the evidence is clear that paper is still a major impediment to any digital transformation effort as a knowledge worker still prints an average of 400 pages per month.⁴

Proven results

Using a combination of OpenText- Content Services capture and technologies, Eaton Vance, one of the oldest investment management firms in the United States, increased its number of new account openings by 24 percent in a period of six months—largely because the average time to open a new account was reduced by 26 percent. An incorporated audit trail has enabled Eaton Vance to save an average of 1.5 days per account for regulatory and audit due diligence.



A solution that provides the foundation for tomorrow

Capture reduces paper usage and manual labor, improves tracking and auditing of document usage (which contributes to compliance with regulations), enhances searchability, automates processes, reduces physical storage requirements and enriches data quality. In addition to the initial 12-month ROI, most enterprises expect a three- to five-year window of use out of software purchases. Capture technologies provide value over the three- to five-year window by delivering flexibility in all aspects, including types of endpoints, user interfaces and an expandable catalogue of file types.

Move to digital without starting over

In the age of digital transformation, there is an increased demand for distributed and mobile capture, as well as realtime recognition.

These elements enable the capture of documents closer to the point of origin, as well as offer more immediate data capture. This helps speed the time of a paper-based transaction so it can be turned around with the same efficiency as an electronic transaction.



Co-classification of paper and digitalborn documents is the foundation of any information management strategy.

This requires intelligence in the capture solution that can recognize elements of both paperand digital documents.



Match the investment to the vision

Capture is not a one-size-fits-all scenario. Different enterprises have different needs that influence top priorities. The top three value features include:





2. Automated classification and data extraction. Separates and indexes documents with complex auto-classification of documents and extraction of data from fields. Organizations prioritize tools that integrate with existing



1. Batch capture. Manages the scanning of large stacks of documents (and/or ingestion of electronic images from various sources, such as email, PDF and fax servers). As part of automated batch processing, organizations should prioritize out-of-the-box tools for cleaning up images, separating the batches into individual documents and indexing. This provides streamlined, automated ingestion of large volumes for digital storage.

3. Enterprise-ready capability. Enables IT and business stakeholders to control and ingest content from any location, anytime and with complete control of access. Organizations prioritize tools that support both distributed (for example, multiple geographic locations) and mobile capture scenarios and integrate with third-party systems via connectors. A software development kit (SDK) ensures that organizations have the flexibility to integrate capture securely into any internal or external capture point, including websites, desktop applications and back-end systems.

Finding the right solution

Enterprises of all sizes benefit from adding a capture solution to their Content Services portfolio. Organizations must understand which features best complement existing solutions to ensure they have a product that meets their needs.



Capture technology (as shown above) has several key features that enable core capture categories, including batch capture, advanced capture, mobile and distributed capture, as well as enterprise readiness. Each of these capture categories requires different features and supports a variety of highvalue use cases. This section will walk you through the features and use cases for each category.



Batch process capture

With batch process capture, the user can convert a stack of documents into images with associated indexing information. The batch then moves via workflow or API to the enterprise's Content Services system. The steps for batch process capture include scanning and importing images, image processing, document separation, applying OCR for creating full-text searchable PDFs and/ or for automated indexing, field-based data capture, data and image validation and verification and release to a back-end process.

High-value use cases within an organization:

- 1. Onboarding multiple new employees
- 2. Back-file conversion
- 3. Asset certification (e.g., X-ray machines, vehicle insurance)
- 4. Employee certification via external services (OSHA, diplomas, continuing education)
- 5. Meeting management (municipal, ad hoc board of directors' meetings)



The primary ROI of batch process capture is the ability to apply a simple index to ensure document readiness without manual intervention. This reduces cost and time investment of underwriting, onboarding and other processes that require ingestion of large volumes of documents from external sources.



Advanced capture

Advanced capture includes such features as the auto-classification of documents and extraction of data from variably structured documents. It proves valuable for a single file containing multiple document types, such as mortgages, tax forms and medical records. It is also ideal for forms-based content, such as invoices or contracts, which often contain similar information with different layouts.



Proven ROI

Sympany uses OpenText advanced capture technologies to increase customer satisfaction and reduce operating costs. This allowed Sympany to decrease customer service wait time and move key planning initiatives forward due to greater visibility into both internal and customer processes. "Thanks to the OpenText solution, the processing time for services has been halved. This has enabled us to achieve a significant increase in customer satisfaction," said Rosario Mascaro, IT application manager of ECM at Sympany.

Note: For enterprises that have standardized on SAP, OpenText[®] Vendor Invoice Management for SAP[®] Solutions is a pre-built advanced capture solution for efficiently moving invoices into an SAP system.

High-value use cases within an organization:

1.Identifying and applying universal attributes to documents for multi-department use (e.g., employee benefits)

ion 2. Customer service management (e.g., customer onboarding, invoicing)

- 3. Employee compliance activities (e.g., proof of activities, expenses)
- 4. Asset valuations (e.g., property surveys, recording architectural changes, facilities management)
- 5. Digital mailroom for single line-of-business (e.g., mortgage file creation, vendor contract management)

Enterprise capture

Enterprise capture enables an organization to take the capabilities of advance and batch capture processes and spread them across multiple departments and applications. In highly regulated industries, there can be certain compliance requirements. Insurance companies typically have a high volume of claims and healthcare organizations must deal with medical records. An enterprise capture application can design, execute and manage all requirements. It can offer intuitive process design tools, run on distributed servers, divide work evenly among multiple employees and processors, offer insight with detailed operations analytics and deliver data and images to multiple back-end systems and processes.

High-value use cases within an organization:

- 1. Multi-site digital mailroom
- 2. Shared services for multiple lines of business
- 3. Secure processing of sensitive client documents (digitization of patient records, pharmacy records)



- 4. High-volume client request processing (insurance claims, mortgage processing)
- 5. Complicated compliance needs (multi-site clinical trials, perishable distribution)

and its market.

An enterprise implementation

- A typical organization could benefit from document capture in multiple departments, including Human Resources, Accounts Payable, Legal and many more, depending on the specifics of the business
- An OpenText enterprise capture solution has been transformational for Minnesota Revenue, letting

the agency expand its electronic processing of business and personal tax returns, vouchers and check payments. Minnesota has seen measurable gains, including reducing voucher exceptions from 64 to three, decreasing overall service time by 40 percent for deposits and freeing up agency staff from manually processing more than 800 document types. "We believe we have established a blueprint for electronic tax return processing that other tax types and agencies can leverage, including revenue agencies in other states," said Cyndi Rowley, former Revenue Tax Operations division director.



Distributed and mobile capture

Distributed capture allows enterprises with multiple offices to standardize capture operations. The processing remains with a central authority, which ensures repeatable processing, indexing and routing. This allows users with the most knowledge to add context at the time of entry. Mobile capture goes hand in hand with distributed capture, as field workers and mobile services standardize on tablets and smartphones as the principal devices for capturing information.



High-value use cases within an organization:

- 1. Multi-site digital mailroom
- 2. Shared services for multiple lines of business
- 3. Secure processing of sensitive client documents (digitization of patient records, pharmacy records)
- 4. High-volume client request processing (insurance claims, mortgage processing)
- 5. Complicated compliance needs (multi-site clinical trials, perishable distribution)

The primary ROI is increased efficiency of processes started remotely or across multiple geographic offices.

Choosing the right product

Capture is a process, not a single step. This includes not only the ingestion of the initial document, but also the sorting, routing and movement of documents and extracted metadata into line-of-business applications. This can include capture of documents during an ongoing process, allowing users to act based on all the necessary information. The best way for an organization to choose the right product is to determine its use case.





OpenText Intelligent Capture standard edition

Intelligent Capture standard edition includes the most advanced document and character recognition capabilities available to turn documents into machine-readable information. It classifies documents and extracts the data "stored" in scanned images and faxes, interpreting it using OCR, ICR, IDR, adaptive reading and other technologies. Intelligent Capture reduces manual keying and paper handling, accelerates business processing, improves data quality and saves money.



Benefits:

- Increase accuracy
- Improve compliance
- Harness advanced technology
- Minimize integration effort

Document-based capture platform

- Transforms today's slow, manual business processes into automated digital processes
- Ensures rapid time to value with quick setup and simplified configuration
- Integrates seamlessly with mission-critical business applications

OpenText Intelligent Capture enterprise bundle

Intelligent Capture enterprise bundle is an enterprise-strength, processdriven capture software platform that converts documents, both physical and electronic, into application-ready, digital content. It transforms documents captured from any source into actionable digital information that combines with business systems to automate critical processes. OpenText differentiates with a proven ability to meet the most demanding capture requirements.

● ← Web Client - HOME	× + ~				-	- 🗆	×
\leftarrow \rightarrow \circlearrowright \land	intelligentcaptureserver.company.local:8080/cp-	-swc/home.aspx			∱≡	h É	·
INTELLIGENT CA	APTURE WEB CLIENT				ADMINIST	RATOR	~
CREATE BATCHES PROCE	SS BATCHES						
Q Search					RECENTL	Y USED	~
	Expenses		HR docs				
		BEGIN		BEGIN			
	lovoisos		Other dess				
	Invoices		Other docs				
		BEGIN		BEGIN			

Benefits:

- Accelerate critical business processes
- Increase accuracy
- Improve compliance
- Support digital transformation initiatives

Enterprise process initiation platform

- Transforms paper documents into actionable digital information
- Supports solutions across the enterprise with a single platform, including Human Resources, Accounts Payable and business process outsourcing managing multiple client systems
- Enables fast setup with graphical configuration via the capture flow designer
- Ensures support for the most demanding capture requirements with multiple server clustering
- Integrates seamlessly with mission-critical business applications to ensure information is available as part of processes

OpenText Vendor Invoice Management

OpenText[™] Vendor Invoice Management for SAP® Solutions optimizes and simplifies the process of receiving, managing, routing and monitoring invoices and related documentation. Stakeholders quickly and efficiently access invoice information, such as the relevant PO number and status of the invoice payment. This digital transformation results in shorter approval cycles and faster payments.

Line Items Image: Second and and an additionation of purple Second and and and an addition of purple Second and and and and and and and and and a	<form>Process key:74Sales Org. GermanySales Org. Germany<th< th=""><th>Documents</th><th>(1)</th><th></th><th></th><th></th><th></th><th></th><th></th><th></th><th>$\langle \rangle \in \mathfrak{A}$</th><th></th><th></th></th<></form>	Documents	(1)								$\langle \rangle \in \mathfrak{A}$			
Process key: 74 74 Process key: 74 74 74 74 74 74 74 74<	Process key: 74	Basic Data										Purchase Order		
Sales Org: 0001 Sales Org. Germany Distr. Channel: 01 Direct Sales Division: 01 Pumps PO Number: 4603052017 PO date: 05/03/2017 Doc. Currency: EUR Direct 05/03/2017 0 Instruction: Offer No: 05899220 Direct remes:	Sales Org: 0001 Sales Org. Germany Distr. Channel: 01 Direct Sales Division: 01 Pumps PO Number 4603052017 PO date: 05/03/2017 Direct Sales 67.246.50 Doc. Currency: EUR Direct Sales 67.446.50 Doc. Currency: EUR Instruction: Offer No: 058989220 Vision: 01 Dec currency: EUR Currency: EUR Offer No: 058989220 01 Direct Items (J Pendo Recription Vision: 01 0.0000 Direct Items (J Pendo Recription Vision Recription 1 P-100 Pumps Standul Dec provide Recription Vision Recription 1 P-100 Pumps Standul Dec provide Recription Vision Recription Recription Vision Recription Recriprovide Recriprovide Recription Recription Recriprovide Recription	Process ke	y: 74										2017)	
Distr. Channel 1 Direct Sales Bib by: UP Division: 1 Pumps Bib by: UP Bib by: UP PO Number: 4603052017 Imovate Carporation Bib by: UP Bib by: UP PO date: 05/03/2017 Imovate Carporation Bib by: UP Bib by: UP Net Value: 67,246.50 Imovate Carporation Bib by: UP Bib by: Direct Sales Direct Sales Direct Sales UP Bib by: Bib by: Bib by: UP Bib by: Bib by: Direct Sales Bib by: Bib by	Distr. Channel 01 Direct Sales Bit W: UB Division: 01 Pumps Bit W: UB Bit W: UB PO Number: 4603052017 Bit W: UB Bit W: UB Bit W: UB PO date: 05/03/2017 Bit W: UB Bit W: W: UB <td>Sales Org</td> <td>J.: 0001</td> <td></td> <td>Sales Org. Ger</td> <td>many</td> <td></td> <td></td> <td></td> <td></td> <td>GLOBAL TRADE</td> <td></td> <td></td>	Sales Org	J.: 0001		Sales Org. Ger	many					GLOBAL TRADE			
Division: 01 Pumps Box 4603052017 Box Box <td>Division: 01 Pumps PO Number: 4603052017 PO date: 05/03/2017 PO date: 05/03/2017 Net Value: 67,246.50 Doc. Currency: EUR Instruction: Offer No: 05899220 Instruction: Offer No: 05899220 Droder Items (4) Paido Paido</td> <td>Distr. Channe</td> <td>el: 01</td> <td></td> <td>Direct Sales</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Ship via: UPS</td> <td>x</td>	Division: 01 Pumps PO Number: 4603052017 PO date: 05/03/2017 PO date: 05/03/2017 Net Value: 67,246.50 Doc. Currency: EUR Instruction: Offer No: 05899220 Instruction: Offer No: 05899220 Droder Items (4) Paido	Distr. Channe	el: 01		Direct Sales							Ship via: UPS	x	
PO Number: 4603052017 PO date: 05/03/2017 05/03/2017 Image: I	PO Number: 4603052017 Bit Bit Strate AG PO date: 05/03/2017 Bit Bit Strate AG Oct. Currency: EUR Discourte Corporation Bit Bit Strate AG Doc. Currency: EUR Discourte Corporation Bit Bit Strate AG Instruction: Offer No: 05899220 Discourte Corporation Bit Bit Strate AG Line Items EUR Discourte Corporation Unit Price Amount Corder Items (4) Description Unit No. Description </td <td>Divisio</td> <td>n: 01</td> <td></td> <td>Pumps</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>	Divisio	n: 01		Pumps									
PO date: 05/03/2017 Image: maschind Bigsbaltrade.com. Net Value: 67,246.50 Image: maschind Bigsbaltrade.com. Image: maschind Bigsbaltrade.com. Doc. Currency: EUR Image: maschind Bigsbaltrade.com. Image: maschind Bigsbaltrade.com. Line Items (J) P-100 Pump PREC 10 PC 2,600.00 EUR Image: maschind Bigsbaltrade.com. 1 P-100 Pump PREC 10 PC 2,600.00 EUR Image: maschind Bigsbaltrade.com. 2 P-402 Pump REC 10 PC 2,600.00 EUR Image: maschind Bigsbaltrade.com. 3 R-F201 Pump PREC 11 PC 3,185.40 EUR Image: maschind Bigsbaltrade.com. Pumper Standad IDES Version Production IDE PC 1 3,007.10 3,007.10 3,007.10 3,007.10 3,007.10 3,007.10 3,007.10 3,007.10 3,007.10 3,007.10 3,007.10 3,007.10 3,007.10 3,007.10 3,007.10 3,007.10 3,007.10 3,007.10 3,007.10<	PO date: 05/03/2017 Image: Contact: Mar. Schmid: Hyperball	PO Numbe	er: 460305201	17							Innovate Corporation	Global Trade AG Gutleutstraße 53		
Net Value: 67,246.50 Doc. Currency: EUR Instruction: Offer No: 05899220 Line Items	Net Value: 67,246.50 Doc. Currency: EUR Instruction: Offer No: 05899220 Provide Mathematication of the No: 0589920 Provide Mathematication of the No: 0589920 Provide Mathematication of the No: 0589920 Provide Mathematicatio of the No: 0589920 <td c<="" td=""><td>PO dat</td><td>e: 05/03/2017</td><td>· 🔅</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>Contact: Ms. Schmid</td><td></td></td>	<td>PO dat</td> <td>e: 05/03/2017</td> <td>· 🔅</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Contact: Ms. Schmid</td> <td></td>	PO dat	e: 05/03/2017	· 🔅								Contact: Ms. Schmid	
Instruction: Offer No: 05899220 Line Items	Instruction: Offer No: 05899220 Viti Viti Viti Viti Viti Viti Viti Viti	Net Valu	e: 67,246.50											
Line Items *Order *Sales unit *Amount *Doc. 10 P-402 Pump PREC 10 2,600.00 26,600.00 26,600.00 26,600.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00 26,000.00	Line Items Pos Mat. No. Description Unit Quant. Unit Price Amount 10 P-100 P000 PRECISION 100 PC 10 2,600.00 26,000.00 26,000.00 26,000.00 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30,037.10 30	Doc. Currenc	y: EUR	ර										
Line Items Image: Second and and an additionation of purple Second and and and an addition of purple Second and and and and and and and and and a	Line Items Image: Second contract of the second conter of the second	Instructio	n: Offer No: 0	5899220						:				
Line Item Nr Material Description *Order quantity *Sales unit *Amount *Doc. Currency 1 P-100 Pump PREC 10 PC 2 2,600.00 EUR 1 2 P-402 Pump standa 11 PC 3,185.40 EUR 1 3 R-F201 Pump PREC 1 PC 3,037.00 EUR 1	Line Item Nr Material Description *Order quantity *Sales unit *Amount *Doc. Currency 1 P-100 Pump PREC 10 PC 2 2,600.00 EUR Image: Comparison of the co										NORM 100-402 30 R-F201 Pumpe Precision 102 PC 40 P-403 Pumpe Standard IDES- PC	1 3,037.10 1 3,170.00	3,037.	
Line Item Nr Material Description Order quantity *Sales unit *Amount Currency 1 P-100 Pump PREC 10 PC 2 2,600.00 EUR 9 2 P-402 Pump standa: 11 PC 3,185.40 EUR 9 3 R-F201 Pump PREC 1 PC 3,037.00 EUR 9	Line Item Nr Material Description Order quantity *Sales unit *Amount Description Currency 1 P-100 Pump PREC 10 PC 2 2,600.00 EUR By accepting this Order you have agreed to abide our terms and conditions of purchase available at www.globaltrade.com. 2 P-402 Pump stands 11 PC 3,185.40 EUR But this Order you have agreed to abide our terms and conditions of purchase available at Purchase Order pursuant to the Offer No: 05899220. 3 R-F201 Pump PREC 1 PC 3,037.00 EUR Image: Construction of purchase @globaltrade.com.	Order Items (4)									Global Trade AG			
1 P-100 Pump PREC 10 PC 2,500.00 EUR www.globalitade.com. 2 P-402 Pump standi 11 PC 3,185.40 EUR D 3 R-F201 Pump PREC 1 PC 3,037.00 EUR D	1 P-100 Pump PREC 10 PC 2,000.00 EUR 1 2 P-402 Pump standi 11 PC 3,185.40 EUR 1 Pump standi PC 3,037.00 EUR 1 Pump standi PC 1 PC 1 PC 1 PC 1 PUmp standi PC 1 PC 1 PUmp standi PUmp standi PC 1 PC 1 PC 1 PUmp standi PUmp standi PUmp standi PUmp standi PC 1 PUmp standi PUmp s	ine Item Nr	Vlaterial	Description		*Sales u	unit	*Amount		/				
2 P-402 Pump stands 11 PC 3,185.40 EUR F Purchase Order pursuant to the Offer No: 05899220. 3 R-F201 Pump PREC 1 PC 3,037.00 EUR F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F F	2 P-402 Pump stand: 11 PC 3,185.40 EUR Pump stand: Pump stand: PC 3,185.40 EUR Pump stand:	1	P-100	Pump PREC	10	PC	c	2,600.00	EUR	c	www.globaltrade.com.		ailable at	
		2	P-402	Pump stand:	11	PC	b	3,185.40	EUR	Ð		a anna an		
	4 P-403 Pump stand: 1 PC 급 3,170.00 EUR 급	3	R-F201	Pump PREC	1	PC	G	3,037.00	EUR	ð				
4 P-403 Pump stand: 1 PC 🔂 3,170.00 EUR 🔂		4	P-403	Pump standa	1	PC	b	3,170.00	EUR	6 ¹				

Benefits

- Accelerate AP operations via integration with SAP Business Suite and SAP S/4HANA®
- Boost productivity by automating invoice processing
- Ensure accurate, on-time financial reporting
- Promote regulatory compliance with a well-managed, standardized process

SAP-centric capture solutions

- Adds document capture services to SAP business systems
- Addresses challenges related to receiving, managing, routing and monitoring invoices and related documentation
- Ensures rapid time to value with fast setup and simplified configuration
- Integrates seamlessly with SAP Business Suite and SAP S/4HANA

OpenText LiquidOffice

OpenText[™] LiquidOffice[™] is an intelligent forms automation solution that enables organizations to automate document and forms-driven processes using electronic forms and workflow capabilities for improved efficiency, control and customer satisfaction.

It dramatically increases productivity by routing forms and information for review and assembling all the information needed to make quick decisions.

Entry tomat	Employee Onbo	oarding
Ale Numeric Coale	Employment Application	Please complete the form and then select the "Submit" button below. Required fields are identified with a red asterisk
Time m Template Case conversion Ted alignment	To and Manufact (West Supply) (120-10)	Save F
Nove · Left ·	Personal Information	
Passwort Control test to fast as Mail Value	888 2	First Marke
Manun lengh 0 0 Manun lengh 0 0	Street Address	
	City	Statis Dip
	E cuil Address	
OK Care	d Daytine Plants Holds	Phone Department Applying Tell
		alkeese '

oles **Benefits**

- Simple yet powerful eForms design
- Rapid, anytime, anywhere access to eForms
- Seamless integration with OpenText[™] TeleForm[™] for a comprehensive intelligent forms automation solution
 - Fast implementation and time to value

Structured forms processing solutions

- Automates workflows related to structured forms
- Requires structured forms processing only
- Processes electronic forms automatically

OpenText Core Capture

OpenText[™] Core Capture is a lightweight, public-cloud app that helps turn stacks of paper into digital information. Before documents can be brought into a system of record, it is essential that they are sorted and categorized effectively. Core Capture makes it easy to track progress, guiding users through the capture process with contextual messaging and an efficient interface to quickly find and fix OCR and business rule exceptions.

SNAP		
Fix Issues ()		SNAP Good Morning, Susan
Uniform Residential Loan Application	C O Standard (san App	Second Applicant Section in Section and Applications
The application is interpreted to the compared by the application with the Lamber's assessment. Applicants, shows compare the term as "Remains" as application. On Remains interpreted to a proceeding and the appropriate two constants and the Remains are assess, of a particul data. There for Remains are assessed with a same to be a classes to be application. The term is the Remains are assess, of a particul data. There for Remains are assessed with a same to be a classes to be application. There is not is assessed of the Remains are particul data. There for Remains are particular to state two of the location is a term for their application. The form were assessed to assesse the specific of the particular term control of particular to add the set of the location of the remains and the state of the constants of the particular term control of particular to add the set of the location of the remains and the set of the state and the location of the control of particular term control of particular to add the set of the location of the location of the set of the set of the set of the location of the location of the set of the location of the locati	Address shall be served.	4
This is at application to part could, thermore and for thermore next agree that we release to apply to part could toge below: Sample Sample Agrees Sample Sample Agrees	Co-Second Tempelate	Create a PDF
C TITRE OF MONTGAGE AND TELMES OF LOAN	Agency Case Number	The profile description may contain up to 45.0 washing to display property.
Amount Tensor Marrie No. of Marries Marries Marries Of Amount Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries Marries <td>Londor Case Normber Mondified</td> <td></td>	Londor Case Normber Mondified	
Logis Conceptor of Education Property set and Recordson's Conceptor of Indexes and Sec. Sec. Sec. Sec. Sec. Sec. Sec. Sec.	Annual	Invoices tati more include mat contain two more and
Constraints The Bar of constraints or constraints percent of the The Let Analyze 1 the first of the bar of the bar of the bar of the test of the 1 the the of the bar of the bar of the bar of the test of the 1 the the of the bar of the bar of the bar of the test of the test of the 1 the test of the bar of the bar of the bar of the bar of the test of the test of the test of the test of the bar of the test of the test of the bar of the ba	reported (1 of 2 marks) Mark State	
Angener Opper Con Annual Testing Law Paper of Release Decide Ingeneration Constant C		Loan Application

Benefits

- No need to install software on local clients
- Realtime categorization automatically captures and organizes documents, eliminating the need to sort documents by hand
- Intuitive user interface is easy to use, even for first-time users

Ad hoc, distributed capture

- Enables ad hoc, non-dedicated capture tool requirements
- Offers SaaS, publiccloud based capture
- Includes optional add-on for other OpenText capture solutions to extend distributed capture requirements



About OpenText

OpenText, The Information Company, enables organizations to gain insight through market leading information management solutions, on-premises or in the cloud. For more information about OpenText (NASDAQ: OTEX, TSX: OTEX) visit opentext.com.

opentext.com

Twitter | LinkedIn | CEO Blog

Copyright © 2021 Open Text. All Rights Reserved. Trademarks owned by Open Text. For more information, visit: https://www.opentext.com/about/copyright-information 10.21 17629.EN

